

## New America School- Las Cruces (NAS-LC) Guidelines

NAS-LC will schedule classes from 8:00 am to 10:00 pm Monday through Thursday.

NAS-LC will distribute lottery forms beginning March 1 for the upcoming school year. Every new student must fill out this form in case of a lottery. Our daytime capacity will be 225 students and our night time capacity will also be 225 students. Students will be enrolled on a first-come, first served basis unless the total number of enrollment applications exceeds the number of spaces available, the school will hold a lottery.

## **Lottery Process**

- When the lottery form is returned, the student's name will be entered in a lottery database by grade.
- Siblings of students already students of the school will be given preference. A sibling is defined as any brother, sister, step-brother, step-sister, or child adopted into the family.
- o If in any one session, there are more than 250 day students or more than 200 night time students, a lottery draw will be held at 207 South Main St. Las Cruces. The lottery will be open to the public. If a student is not present at the time of selection, he or she will be contacted for enrollment. Lottery will be held on May 1 and again on July 1 of that year. Once students are selected, they will be given a list of documents necessary to register.
- The drawing will start with grade 9 students. Each student drawn will receive a number starting with one, two and so on until every eligible grade 9 student receives a lottery number.
- Once the grade 9 capacity is reached a waitlist will be created based on the number received.
- The same process will be conducted for subsequent grades
  Lottery results will be posted on the school's website. <a href="www.newamericaschoolnm.org">www.newamericaschoolnm.org</a>

NAS-LC will allow students to turn in the lottery form throughout the summer. There will be three further enrollment periods one week on either side of the second, third and fourth quarters, if space is available.