

New America School-Las Cruces

Governing Council

Thursday, May 14, 2020

5:00 PM

207 S. Main

Las Cruces. NM

Board Members Present: Susie Kimble (President), Martha Valdez (Secretary/Treasurer), Jennifer Garcia Kozlowski, Fernando Macias (Vice-President) Oscar Juarez

Regrets:

Staff Present: Margarita Porter, Craig Cook, Mike Vigil II, Dom DiFelice, Christine Montoya, Veronica Gonzalez

Special Guest: Kelly Callahan

Minutes of the GC

1. The meeting was called to order at 5:03 pm by Susie Kimble
 2. The Pledge of Allegiance was recited.
 3. The mission statement was read by Susie Kimble
 4. Mr. Tesparza attended the meeting and expressed thanks and appreciation to the board for the fine work the school is doing for students. Also Ms. Guerreo spoke about investigating the possibility of starting a childcare program at the school.
 5. Moved by Fernando Macias and seconded by Martha Valdez that the agenda be approved. Votes: Unanimous.
 6. Moved by Martha Valdez and seconded by Jennifer Garcia Kozlowski that the minutes of April 16 2020 be approved. Votes: Unanimous.
 7. Margarita outlined the contents of the various applications under discussion.
 - Title I- \$48,484 for an additional math teacher
 - Title II-\$6831 for PD and related travel
 - Title III- \$3367 for PD required by the PEC for ACCESS
 - Title IV- \$14,500 salary for a homeless liaison and for the music program
 - IDEA B-\$27,911 for Sp. Ed. Salaries
- Moved by Martha Valdez and seconded by Oscar Juarez that the applications be approved as presented. Votes: Unanimous.
8. Mike Vigil II discussed some changes to the draft budget previously presented last month. Some assumptions discussed
 - Unit value increased
 - Payroll and benefits increased by 5%
 - Medical increased by 8.7%
 - All accounts indexed by 2%
 - No growth assumed (40 day count 197)
 - SEG funding \$2,088,058
 - E-rate funding \$31,490
 9. The Finance Committee met prior to the meeting to discuss the financial reports ending 04/30/2020. There are no surprises in the revenues. All expenditure lines except one are in compliance. Cash flow not an issue. Bank reconciliation \$1,487,662. Restricted fund balance \$885,776 and unrestricted fund balance is \$601,886. All looking to end the year on a very positive note.

BAR #17 for \$7,249 starts a budget for our activity fund for compliance with new audit requirements. Moved by Oscar Juarez and seconded by Fernando Macias that the financial report and BAR #17 be accepted as presented. Votes: Unanimous.

Moved by Fernando Macias and seconded by Martha Valdez that the Principal/Director and the Business Manager enter and submit any final Budget Adjustment Requests (BARs) on behalf of the school to maintain budgetary compliance for audit and other regulatory purposes. This is done knowing that the BARs will not impact actual cash but only address budgets. In addition, any BARs submitted as allowed under this approval will be brought before the GC at the next meeting with review and detailed explanation. Votes: Unanimous.

10. Mike Vigil II presented the Vigil PSA. No changes except for an increase to \$59,640. Moved by Oscar Juarez and seconded by Martha Valdez that the Vigil PSA be approved as presented. Votes: Unanimous.
11. Craig Cook presented the CCook PSA. Scope of work includes 11 months at \$1800/month including all expenses. Total contract is for \$19,800. Moved by Fernando Macias and seconded by Oscar Juarez that the CCook PSA be approved. Votes: Unanimous.
12. The Matthew Fox PSA has no changes. Work is billed hourly.. Moved by Martha Valdez and seconded by Oscar Juarez that the Matthew Fox PSA be approved as presented. Votes: Unanimous.
13. The superintendent contract was tabled. Comments were received and will be presented to Susan Fox. The item will come back at the June meeting.
14. Kelly Callahan discussed the GC survey. Mentoring and coaching will continue. She will also support the GC on further training in finance and agenda format especially student performance. All training hours for the GC have been met. She will also assist in the head administrator's evaluation and charter renewal.
15. Margarita discussed the superintendent report. Details are attached in the written report submitted to the GC prior to the meeting.
16. There has been some movement on the lease purchase of the building. They have retained an attorney and are looking for a template to move forward.
17. Adjournment 6:31 pm
18. Next Meeting June 25, 2020

Signed _____
Martha Valdez, Secretary