



New America School- Las Cruces (NAS-LC) Lottery/Admission/Enrollment Process

NAS-LC holds classes from 8:30 am to 8:30 pm Monday through Thursday.
The daytime capacity is 225 students and the night time capacity is 225 students.

NAS-LC will distribute lottery/application forms beginning March 1 for the upcoming school year. Every prospective student interested in a place at NAS-LC must fill out and return this form.. Returning students (students who continue in attendance from the preceding year) indicating an intent to return to NAS-LC the following year shall have first preference for the following year, if they return their ‘intent to return’ form by the date designated by School administration. After returning students are allocated a place, siblings of currently enrolled students and children of NAS-NM employees who have filled out and returned the lottery/application form shall be offered a place for the following year, if there are spaces available. After those students are allocated a place, on May 1 of each year, prospective students who have returned the lottery/application form will be allocated a seat in the appropriate grade level **unless** the total number of applications for the grade level exceeds the number of spaces available, in which event the school will hold a lottery on that date.

After the first lottery/application period, if there are seats still available, NAS-LC shall continue to take applications. A second lottery shall be held on July 1 of each year, if applications received between May 2 and June 30 exceed the number of seats available.

Any seats remaining after the July 1 lottery will be filled from the waitlist, and thereafter on a first-come, first-served basis.

Students/parents allocated a seat at NAS-LC must fill out and return all enrollment/registration materials required by the School within 15 calendar days of notification. If enrollment/registration materials are not returned by their due date, the offer of a seat/place shall be deemed to be withdrawn, and the student’s seat/place is subject to reallocation to students on the wait list.

Lottery Processes

- When the lottery/application form is returned, the prospective student's name will be entered in a lottery database by grade.
- Siblings of students already enrolled at NAS-LC will be given preference for available seats. A sibling is defined as any brother, sister, step-brother, step-sister, or child adopted into the family.
- Children of employees will have preference for available seats.
- The lottery draw will be held at 207 South Main St. Las Cruces. The lottery draw will be open to the public. If a student is not present at the time of selection, he or she will be contacted for enrollment. . Once students are selected, they will be given enrollment forms and a list of documents necessary to enroll and register.
- The drawing will start with grade 9 students. Each student drawn will receive a number starting with one, two and so on until every eligible grade 9 student receives a lottery number.
- Once the grade 9 capacity is reached a waitlist will be created based on the order the students' names are drawn.
- The same process will be conducted for subsequent grades

Military Families: Military families relocating to military installations in New Mexico pursuant to official military orders may submit their student's name for the lottery and, if selected, enroll their student in SCHOOL, prior to actual physical presence in the state. The SCHOOL shall accept electronic applications from military families relocating to New Mexico pursuant to official military orders, and shall provide such families requesting information with information regarding the School's program, materials regarding academic courses, electives, sports and other relevant information regarding the School. A student's parent:

- (1) shall provide proof of residence in the state within forty-five days after the published arrival date provided on official military documentation; and
- (2) may use any of the following addresses related to the family's military move:
 - (a) a temporary on-base billeting facility;
 - (b) off-base military housing; or
 - (c) a purchased or leased residence.

Ref.: §22-8B-4.1 NMSA 1978; §22-1-4 NMSA 1978

NAS-LC will allow students to turn in the lottery form throughout the summer.