



The New America School-Las Cruces
207 S. Main Street
Las Cruces, NM 88001
(575) 527-9085
Lcnas.org

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Hon. Jared Polis, Founder
Susie Kimble, President
Margarita Porter, Superintendent

New Beginnings Childcare Center

Staff Policy

Onsite child care is available to children under the age of 24 months on a first come, first served basis to children of students enrolled in the NAS-LC GRADS program. The onsite facility's capacity is 12 children; the facility will maintain a waiting list if capacity is reached. The facility is not licensed for children over the age of 24 months, and children will be disenrolled at the age of 24 months; therefore, it is the responsibility of the parent(s) to seek and secure alternative childcare arrangements as their child approaches the age of 24 months. NAS-LC employees' children who have not reached the age of 24 months may utilize the onsite child care services if space is available, provided that:

A fee of \$450 per month is paid by the employee; employee will be invoiced monthly, and payment is expected by personal check on the first day of the month. Employee children shall be scheduled one week in advance by the program Director. If an employee's child is scheduled to attend on certain days, the employee must pay for the month, regardless of whether the child actually attends. Partial days will not be prorated. The employee must sign an agreement that any overdue or delinquent fees may be withheld from the employee's paycheck, and overdue/delinquent payments shall cause the employee's child to be disenrolled.

The child meets the entry requirements of the facility (vaccination, etc.).

The employee understands and acknowledges that full-time/full-day child care services may not be possible at all times; availability shall be determined by the program Director on a case-by-case, week-by-week basis. "Drop-in" services may not be possible.

The employee understands and acknowledges that children of students in the GRADS program shall have priority enrollment, should the facility's capacity (12 children) be reached during any week. In such case, the employee's child(ren) shall be rescheduled (if possible) or, if rescheduling is not possible, disenrolled as of the following Monday, to make room for the GRADS program participant's child(ren).

Employee children shall be rescheduled or disenrolled in a manner that is designed to maximize access to children of GRADS program participants.